

SAN JACINTO NEIGHBORHOOD ASSOCIATION  
BYLAWS

PREAMBLE

The western boundary of the San Jacinto Neighborhood is the east side of Tremont (23<sup>rd</sup> Street; the eastern, the west side of 6<sup>th</sup> Street. The southern boundary is Seawall Boulevard; the northern is Broadway (Ave. J).

**BYLAWS**

ARTICLE I.           NAME.

The Association shall be known as the San Jacinto Neighborhood Association. Hereinafter referred to as the Association.

ARTICLE II.           OBJECT.

The object of the Association is to promote the well being of the San Jacinto Neighborhood by representing the interests of its residents in matters of civic involvement, community interaction, security, and physical improvements of its environment.

ARTICLE III.          MEMBERS.

Section 1.            Eligibility – Any adult resident or property owner in the San Jacinto Neighborhood is eligible for membership in the Association. Business and organizational memberships will be available with each institution voting as a single member. Anyone living outside of the boundaries of the Neighborhood who is interested in furthering the object of the Association may become a member. An application form must be completed and submitted to the Board.

Section 2.            Classes of Membership – Classes of membership shall be; Voting (residents or owners of property in the Neighborhood, with one (1) vote per member) and Non-Voting (all others).

Section 3.            Dues – Dues shall be set by vote of 2/3rds of the members present at the annual meeting. Dues shall be payable at the beginning of each Association Year. The Association Year shall begin January 1 and end December 31.

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ARTICLE III.

Section 4. The Association may organize fund-raising projects for the benefit of the Association and the Neighborhood. Funds from these events and dues will be used for operation of the Association and its programs.

Section 5. Suspension and Termination – The members of the Association, by affirmative vote of 2/3rds of the Membership of the Association, may suspend a member for cause.

Section 6. The Association will pay no salary to any member.

ARTICLE IV. GOVERNMENT OF THE ASSOCIATION.

Section 1. Composition – The Association shall be governed by a Board of no less than seven (7) and no more than (10) Directors, which shall elect its own chairperson and assign the duties of secretary and treasurer from among its members.

Section 2. Vacancies – Vacancies occurring on the Board, other than normal expiration of term, shall be filled by a 2/3rds vote of those present at the next general meeting.

Section 3. Duties – These Board members shall perform the duties prescribed by these Bylaws and parliamentary authority adopted by the Association or as shall be assigned by the Board of Directors.

The Chairperson – The Chairperson shall preside at Meetings of the Board of Directors and of the Association.

Secretary – The Secretary shall perform all those duties prescribed by the parliamentary authority.

Treasurer – The Treasurer shall be the custodian of all the Association's funds and shall be accountable for accounting, depositing, and disbursing these funds under the direction of the Board of directors. The Treasurer shall present a financial report at each meeting of the board and at general meetings. The Treasurer shall prepare and submit the Annual Financial Report to the Board of directors meeting prior to the Annual Meeting for the approval of the Board before submission to an internal auditor chosen by the Board.

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ARTICLE IV.

- Section 4.            Election – The Board of Directors shall be elected at each Annual Meeting by nominations from the floor. A slate of candidates will be composed and the seven members receiving the largest number of votes shall constitute the Board of Directors for the coming year. Voting shall be by paper ballot, hand count, or acclamation. The voting method shall be determined by a vote of a simple majority of the voting members present at the meeting.
- Section 5.            Liability – No member of the Board of directors may be held liable for any action of the Association.

ARTICLE V.

- Section 1.            Regular Meetings – The Regular Meetings of the Association shall be held bimonthly. The board of directors shall determine the time and place of the meeting.
- Section 2.            Special Meetings – Special Meetings can be called by the Board of directors and shall be called upon the written request of ten (10) Voting Members of the Association. The business of the special Meeting shall be limited to the purpose stated in the Notice of the Meeting.
- Section 3.            Annual Meeting – The Regular Meeting of the Association held in January shall be the Annual Meeting and shall be for the purpose of electing the Board of Directors, approving the Annual Report of the Association, including, but not limited to the Annual Financial Report and the Annual Report of standing and special committees.
- Section 4.            Notice – Notice of all meetings, shall be given no less than ten (10) days in advance of the meeting.

ARTICLE VI.

- Section 1.            Composition – Reference Article IV.
- Section 2.            Powers – The Board of Directors shall have general supervision of the affairs of the Association between its Regular Meetings; fix the hour and the place of Regular Meetings; make recommendations to the Association; and shall perform such other duties as are specified in these Bylaws. The Board shall be subject to the orders of the Association and none of its acts shall be at conflict with action taken by the Association.

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ARTICLE VI.

Section 3. Meetings – Board members shall meet in regular session once in the interval between general meetings. Special Meetings of the Board may be called by the Chairperson or by three (3) board members.

Notice – Notice of Regular Meetings shall be given no less than then (10) days in advance of the meeting.

Quorum – A Quorum of the Board shall consist of four (4) directors. All actions shall be taken by a majority of the Board, present at the meeting or by a majority of the entire Board of the vote is done by some mode of communication other than a Board Meeting such as email or telephone.

Section 4. Eligibility – Any voting Member of the Association is eligible to serve on the Board of directors.

Section 5. Term of Office – Directors shall serve for a full one (1) year term and may be re-elected.

Section 6. Termination and Suspension – Any Director may be removed for cause by a 2/3rds vote of the membership.

ARTICLE VII. COMMITTEES.

The Board of Directors shall be empowered to appoint committees as deemed necessary to fulfill the purposes of the Association.

ARTICLE VIII. PARLIAMENTARY AUTHORITY.

All Meetings of the Association of all types shall be conducted in accordance with Roberts Rules of Order (Newly Revised) except where these Bylaws prescribe otherwise.

ARTICLE IX. AMENDMENT OF BYLAWS.

These Bylaws can be amended at any Regular Meeting of the Association by a 2/3rds vote of the Voting Members present, providing that the Amendment was submitted to all the members in writing prior to the previous Regular Meeting, and that the Amendment was read to the previous Regular Meeting, and that

the Meeting agenda shall include the Association intention to consider the Amendment at the next Regular Meeting and the text of the Amendment.

An Amendment to these By-Laws becomes effective upon its adoption by the Association.